

(for official use)
Application No:
File / Lease No:



APPLICATION TO VARY OR CHANGE A LEASE

Land Act 2010, section 42

I/we: _____ (and) _____
(Name(s) in full, as appears in the lease)

of: PO box: _____ City/town/village: _____

Tel: _____ Fax: _____ Email: _____

hereby apply to vary or change lease number: _____

The variation or change relates to the following *(mark 'X' or '✓' the box below)*:

- Change of land use *(please attach the letter of approval from the proper planning authority where the land is located)*
- Change of name *(please attach a copy of the legal notice)*
- Correction of name or personal details
- Correction of period of lease
- Revision of ground rent
- Change of marital status *(please attach a copy of documents)*
- Updated survey diagram and/or plot area *(number of diagram or plan)*: _____
- Other *(please describe in full)*: _____

Please indicate or list the documents that are attached to this form:

- Original copy of lease held by the lessee
- Copy of legal notice for change of name
- Copy of documents for change of marital status
- Other *(please describe in full)*: _____

I/we hereby declare that the information provided above and attached is accurate, complete and to the best of my/our knowledge is true.

Date: _____

Signature(s) of lessee(s) _____

Passport (ID) number(s) of lessee(s): _____

Version 2.2, 14th September 2012 (For official use only)
(Note: a variation or change of a lease does not necessarily require surrender and cancellation of old lease and issue of new lease)